

### Petition for a Waiver of Continuous Registration

- Per the continuous registration policy, Graduate students must register (and pay all tuition and fees not covered by a tuition scholarship) for a minimum of one credit hour each fall and spring term until ALL requirements for the degree are completed.
- If continuous registration is impossible at any time, the student must secure a leave of absence from the Graduate School. Students may not, however, be on a leave of absence during the semester in which a degree is to be conferred.
- A student may petition for a waiver of the continuous registration requirement for the semester immediately prior to degree conferral if the student has an approved Application to Candidacy on file in the Graduate School, will not be using any University services or faculty time, **and** has submitted ALL required conferral materials to the Graduate School PRIOR to the first day of the semester. Details about required conferral materials can be found at <http://grad.buffalo.edu/study/graduate/requirements.html>.
- NOTE:** If the waiver petition is denied, the student is responsible for registering for the semester in question.

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

UB Person Number \_\_\_\_\_ -- \_\_\_\_\_ E-mail \_\_\_\_\_

Matriculating Dept. \_\_\_\_\_ Master's \_\_\_\_\_ Ph.D. \_\_\_\_\_ Au.D. or DNP \_\_\_\_\_

EXPECTED CONFERRAL DATE:

February (Fall conferral)	June (Spring conferral)	September (Summer conferral)	_____ (year)
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JUSTIFICATION FOR WAIVER REQUEST:

**Required Approvals:**

Student \_\_\_\_\_ Date \_\_\_\_\_

Major Advisor \_\_\_\_\_ Date \_\_\_\_\_

Dept. Chair/Director of Graduate Studies \_\_\_\_\_ Date \_\_\_\_\_

The Graduate School \_\_\_\_\_ Date \_\_\_\_\_

**FINAL ACTION TAKEN:**                      Approved                      Denied

Comments: \_\_\_\_\_

<p><b>GS use only</b> GDB _____ HUB _____ E-mail _____</p>
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Revised 03/2017